# HEMINGFORD BOARD POLICY MANUAL

# Section 100 District Organization and Basic Commitments

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## TERMINOLOGY USED IN THIS MANUAL

Throughout this manual, when actions, duties or responsibilities are ascribed to the "superintendent" or the "principal," it shall be understood that those actions, duties or responsibilities are ascribed to the "superintendent or his/her designee" or to the "principal or his/her designee."

Throughout this manual, when actions, rights or responsibilities are ascribed to the "parent" of a student, it shall be understood that those actions, rights or responsibilities are ascribed to the "parent(s)/guardian(s)" of a student.

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#### LEGAL STATUS OF THE SCHOOL DISTRICT

Nebraska law authorizes the creation of public schools known as Common Schools System. As part of this Common Schools System, this school district is a school corporation created and organized under Nebraska law. This school district shall be known as District #10, of Box Butte County, in the State of Nebraska. It will be known commonly as the Hemingford Public School. The district shall operate as a Class III school as defined by the laws of the state.

The affairs of the district shall be conducted by elected officials, six in number, and be known as the Hemingford Public School District Board of Education. This school corporation has local control over school matters in the territory of the school district, as outlined by the applicable state statutes.

Legal Reference: Neb. Constitution, Art. VII, Sect. 1, 2

Neb. Statute 79-405

79-501 et seq.

Languis v. Deboer, 181 Neb 36 (1966)

Cross Reference: 201.01 Board Powers and Responsibilities

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#### EDUCATIONAL PHILOSOPHY OF THE SCHOOL DISTRICT

As a school corporation of Nebraska, the Hemingford School District, acting through its School Board, is dedicated to promoting an equal opportunity for a quality public education to its students within the limitations of the school district's ability and willingness to furnish financial support to provide for students in cooperation with their parents and the school district community, the opportunity to develop a healthy social, intellectual, emotional, and physical self-concept in a learning environment that provides guidance to and encourages critical thinking in the students for a lifetime.

The board endeavors through the dedication of the school district's resources, to encourage students, who come to the school district from a variety of backgrounds, to look forward to the time when they will have jobs, homes, families, places in the school district community, and attain recognition as individuals. In order to achieve this goal, the board will seek qualified employees dedicated to development of their professional skills for the betterment of the education program and for the expertise for educational productivity.

Instruction and curriculum are the key elements of a public education. Critical thinking and problem-solving skills that will assist the students' preparation for life shall be instructed as part of a sequentially coordinated curriculum. The school district strives to prepare students for employment, to discover and nurture creative talent and to prepare them to meet and cope with social change in an atmosphere conducive to learning.

The support and involvement of the home and the school district community are essential to achieve educational excellence in the school district. The school district strives to maintain an active relationship with the home and the school district community to create within the students an awareness of dignity and worth of the individual, civic responsibility and respect for authority.

| Legal Reference: | Neb. Statute 79-526<br>79-701<br>NDE Rule 10.012.01A   |   |
|------------------|--|---|
| Cross Reference  | Equal Educational Operational Action Educational and Operation School Board Policy Goals and Objectives Curriculum Development | rational Planning Process of Instructional Plan |
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### MISSION STATEMENT, OBJECTIVES AND BELIEFS

#### Mission Statement

Empowering individuals to become Resourceful, Respectful, And Responsible.... Lifelong Learners.

## **District Objectives**

- 1. To develop each child to his full capacity.
- 2. To build an appreciation and an understanding of our democratic ideals and the functioning of democratic government.
- 3. To develop an understanding of and respect for all people with emphasis on their rights and responsibilities.
- 4. To develop ethical character with respect for moral and spiritual values.
- 5. To develop mastery of the basic skills which are needed for intelligent participation in the modern world.
- 6. To develop mental, social, and physical health.
- 7. To develop an understanding of world problems.
- 8. To encourage the child to think clearly, evaluate independently and work cooperatively with others.
- 9. To develop initiative in the worthy use of leisure time.

# Beliefs

## We believe That All Children

- 1. Look to us; parents, community and school for their personal foundation.
- 2. Are unique individuals and valuable resources deserving the opportunity to learn all they can.
- 3. Are worthy individuals deserving of respect, recognition and compassion.
- 4. Are entitled to a positive vision and the support of school, parents and community to obtain the best possible education.
- 5. Should be provided an education to help them develop to their fullest potential to prepare them for a changing world.
- 6. Are important and unique and if nurtured with love, they will learn and succeed.
- 7. Deserve a productive learning environment with quality facilities, facilitators and activities.
- 8. Have the ability to learn.

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### **EQUAL EDUCATIONAL OPPORTUNITY**

The board requires all persons, agencies, vendors, contractors and other persons and organizations doing business with or performing services for the school district to subscribe to all applicable federal and state laws, executive orders, rules and regulations pertaining to contract compliance and equal opportunity.

The district does not discriminate on the basis of race, color, national origin, sex, disability, or marital status in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies:

Name and/or Title: Superintendent

Address: 911 Niobrara St., P.O. Box 217, Hemingford, NE 69348

Telephone No.: 308-487-3328

The board affirms the right of all students and staff to be treated with respect and to be protected from intimidation, discrimination, physical harm and harassment. Harassment or discriminatory behavior that denies civil rights or access to equal educational opportunities includes comments, name-calling, physical conduct or other expressive behavior directed at an individual or group that intentionally demeans the race, color, national origin, sex, disability, age or marital status of the individual or individuals or creates an intimidating, hostile or demeaning environment for education.

| Legal Reference: | Neb. Statute 79-2, | 114-2,124                            |          |
|------------------|--------------------|--------------------------------------|----------|
|                  | 20 U.S.C. §§ 1221  | et seq.                              |          |
|                  | 20 U.S.C. §§ 1681  | et seg.                              |          |
|                  | 20 U.S.C. §§ 1701  | 1                                    |          |
|                  | 29 U.S. C. § 794   |                                      |          |
|                  | 42 U.S.C. §§ 1210  | 11 et seq.                           |          |
|                  | 28 C.F.R. Pt. 35.1 | 1                                    |          |
|                  | 34 C.F.R. Pt. 100  |                                      |          |
|                  | 34 C.F.R. Pt. 104  |                                      |          |
|                  | 34 C.F.R. Pt. 106  |                                      |          |
| Cross Reference  | 102 Educationa     | al Philosophy of the District        |          |
|                  |                    | ployment Opportunity                 |          |
|                  | 404.06 Harassmen   |                                      |          |
|                  | 501 Objectives     | for Equal Educational Opportunidents | ties for |
|                  | 504.18 Harassmen   | at by Students                       |          |
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#### EDUCATIONAL AND OPERATIONAL PLANNING

At least every 5 years the board shall conduct an in-depth needs assessment, soliciting information from business and community members, regarding their expectations for adequate student preparation. One purpose of this assessment is to assist the board in developing and evaluating a statement of philosophy for the school district. The second purpose of this assessment is to determine the areas of student performance, knowledge, and attitudes and the areas of school district operations that are judged to be most crucial in meeting school or school district goals. As part of its assessment, the board shall develop a process for communicating with business and the community regarding their expectations for adequate student preparation. The statement of philosophy shall describe the board's beliefs about topics which shall include the nature of learning, the purpose of the school district, the scope of educational experiences that the school district should provide, the nature of its learners and a description of a desirable learning atmosphere.

In conjunction with the in-depth needs assessment of the school district, the board shall authorize the appointment of a committee representing administrators, employees, parents, students and community members, to make recommendations and assist the board in determining the priorities of the school district in addition to the basic skills areas of the education program.

It shall be the responsibility of the superintendent to ensure the school district community is informed of the board's policies, programs and goals and has an opportunity to express their thoughts and suggestions for the operation of the school district. The superintendent shall report annually to the board about the means used to keep the community informed. All references to "superintendent" in this policy manual shall mean the "superintendent or the superintendent's designee" unless otherwise stated in the board policy.

As a result of the board and committee's work, the board shall determine major educational needs and rank them in priority order; develop long-range goals and plans to meet the needs; establish and implement short-range and intermediate-range plans to meet the goals and to attain the desired levels of student performance; evaluate progress toward meeting the goals and maintain a record of progress under the plan that includes reports of student performance and results of school improvement projects; and annually report the school district's progress made under the plan to the committee, community and Nebraska Department of Education.

| Legal Reference: | Neb. Statute 79-526  |         |
|------------------|----------------------|---------|
|                  | 79-701, 702          |         |
|                  | 79-729               |         |
|                  | 79-1301              |         |
|                  | NDE Rule 10-004.01A1 |         |
|                  | 10-004.02A1          |         |
|                  | 10-004.07            |         |
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# Cross Reference

102 Educational Philosophy of the District

201.01 Board Powers and Responsibilities

203.06 Board Committees

301.03 Succession of Authority to the Superintendent

604.01 Basic Instruction Program

902.01 Buildings and Sites Long Range Planning

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## ANNUAL SCHOOL CENSUS

The board will direct the superintendent to establish a permanent, continuing census of school children residing in the district. A list of the names of district taxpayers and all children from birth through twenty years shall be maintained at the superintendent's office. The census shall be taken with office personnel and be completed each summer after June 1st.

Legal Reference: Neb. Statute 79-524

79-578

Cross Reference: 607.01 Class Size - Class Grouping

1002 District Annual Report

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